



# IDEM Prescreening Inspection Checklist

Prior to each inspection, the inspector will contact the source or facility a minimum of 24 hours prior to the anticipated inspection date. The inspector will complete the following checklist for each facility.

Facility Name: Cleveland Cliff's Steel LLC. East Harbor	Facility or Permit ID: 089-00316
Address: 3210 Watling Street	Type of Inspection: CMS Title V
Facility Contact Name: Brian Wolters	Facility Contact Phone: (219) 552-4538
Inspection Report Contact: Brian Wolters	Inspection Report Contact Email: <a href="mailto:Brian.Wolters@clevelandcliffs.com">Brian.Wolters@clevelandcliffs.com</a>

## Access-Related Questions for the Facility

1.	Does the facility have any confirmed or suspected cases of COVID-19?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, does the facility have any precautionary measure(s) in place to protect workers and others needing to access the facility?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	Does the facility require a health screening before entry?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, what does the health screening entail?	<input type="text" value="General COVID questions on health and recent travel out of state."/>
3.	Does the facility require entry at any specific entrance or location?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.	Does entry require a special pass or badge?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, ask the representative to have the pass or badge readied in advance to minimize the time the inspector spends at the entry point. (same as typical inspections for IHE and IHW)	
5.	Are there any specific PPE requirements or CDC requirements at the source or facility?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If Yes, what are they?	<input type="text"/>

## Pre-Inspection Questions for the Facility

6.	<p>Is the facility operating? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If No, when is facility expected to be operational again?</p>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
7.	<p>If the facility is operating, what are the days/hours of operation?</p>	<div style="border: 1px solid black; padding: 5px;">24 hrs./day, 7 days per week</div>
8.	<p>Can an inspection be conducted at this facility without a representative present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If YES, skip to Question 12.</p> <p>If NO, what is the best time for an inspection (to maintain CDC guidelines for the facility and IDEM inspector)?</p> <p>Suggested Best Time for Inspection: AM / PM</p>	<div style="border: 1px solid black; padding: 5px;">normal business hours 7:30 AM – 5:30 PM</div>
9.	<p>Is it necessary for a facility representative to physically accompany the inspector during any portion of the inspection?</p> <p>If yes, can this be done in a manner that would allow a 6-foot distance between the inspector and the facility representative at all times?</p>	<p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
10.	<p>Are the appropriate environmental or operational staff working or will they be present/available during the scheduled inspection time?</p> <p>Environmental Representative:</p>	<p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <div style="border: 1px solid black; padding: 5px;">Brian Wolters</div>
11.	<p>Is it necessary to drive to any locations within the perimeter of the facility?</p> <p>If yes, can the inspector drive to the location in a separate vehicle?</p>	<p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
12.	<p>Are the required records available in electronic format to allow the inspector to review them prior to visiting the site? <b>Many records are paper only, but can be scanned and emailed upon request.</b></p>	<p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
13.	<p>If records are not available electronically, is there an appropriate space or location for records review where CDC distancing requirements can be maintained?</p>	<p style="text-align: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
14.	<p>Tell the facility representative what records must be made available for your review. If the required records are available in electronic format, ask that they be sent to you electronically for review. If the required records are not available in electronic format, ask that they be ready for review at the facility.</p> <p>Required Records:</p>	<div style="border: 1px solid black; padding: 10px;">Cleveland Cliff's East Harbor No. 7 BF Material Handling. I will have MS Teams meeting with records.</div>

